

Applying For The Right To Buy / Right To Acquire



We will:

- Provide a Right to Buy/Right To Acquire application pack within 5 working days of initial contact.
- Issue a form RTB2 or RTA2 Notice within four weeks confirming your application is accepted and that you have the Right to Buy/Right To Acquire your home.
- Provide an explanation if your Right to Buy/Right To Acquire is denied.
- Arrange for a free valuation to be carried out on your property.
- If your application is accepted, issue a separate offer notice RTB3 (known as a section 125 Notice) or RTA3, confirming the price, the discount you are entitled to and the Terms and conditions of the sale. This must be issued within a further 8 weeks after receipt of the RTB2 or RTA2 Notice if your home is a house or 12 weeks if your home is a flat or maisonette.
- Allow you to obtain a independent valuation from the District Valuer, If you disagree with the valuation . *The District Valuer's valuation will be the one that counts.*
- Ask you to confirm your intention to proceed within 12 weeks of receiving the RTB3 or RTA3 Notice.
- Send you a reminder allowing an additional 28 days to confirm your intention, if we do not receive your intention to proceed within this time scale.
- Allow you to take reasonable time to obtain a mortgage and seek Legal advice, but you must keep your Landlord informed of your progress.
- Provide any support and advice required to assist you in this process.
- Write to you if we do not hear from you longer than 3 months .
- Once you have your mortgage offer and confirm you are proceeding, ensure that solicitors are provided with information required for completion to take place within a three month period keeping you informed at all stages.